



Larkhall Athletic Fee Structure and Membership Prices 2011/2012 Season

Purpose

This policy sets out the membership fees and the structure in which these fees will be applied. It will also outline who should pay the fees and when, what the fees cover and how the fees may be reduced in particular circumstances.

Scope

The membership fees apply to each player and will be consistent across all teams within Larkhall Athletic Football Club

Policy Statement

Larkhall Football club incur expenses from a number of different sources throughout the season to enable all its team to participate in football matches and to improve the skill and social development of all our players. To pay for these expenses Larkhall Athletic set a membership subscription fee to ensure sufficient funds are gathered to settle our liabilities. Specifically, membership fees cover:

- Hire of training facilities
- Hire of equipment
- Hire of match pitches
- Purchase of equipment (e.g. footballs, goals, etc)
- FA fees
- League fees
- Club administration costs
- CRB checks
- Coaching development costs
- Referee fees

However, membership subscription fees do not normally cover the following:

- Purchase of kits or boots
- Social events
- Summer tournaments

These lists are not exhaustive, but should be seen as a guide.



Fee Structure

The subscription fee for players wishing to train and play for Larkhall Athletic is mandatory, except where it has been specified in the Welfare and Manager/Coaches sections below. All teams across all age groups must apply the following when asking for subscription fees:

Month in which Player Joins	Fee Applicable
September	£100 (min £30 Deposit)
October	£90
November	£80
December	£70
January	£60
February	£50
March	£30
April	£10 or £20*
May	£10

* If the new player is able to play league or cup matches the £20 cost should apply. If all matches are completed then £10 fee for training costs will apply.

For some parents the full cost of the membership will not be affordable to pay in one lump sum but needs to be paid instalments. Where the parent has indicated a preference to do this it will be up to the discretion of the manager as to whether to allow this arrangement. However, if the manager agrees to this request there should be an agreement in place as to how the remaining balance will be paid.

As a minimum it is suggested that the longest period the subscription be paid by is by an initial £30 deposit followed by £10 monthly payments from the October to April. If managers would like to offer the choice of standing order payments, these can be made into the Larkhall Athletic Accounts as long as the payment is referenced against the player & age group.

Child Membership Subscription Fee for Managers & Coaches

All people involved in the running of Larkhall Football Club are volunteers and are not paid for any of the services they provide. Because of the time and personal cost that managers and coaches incur Larkhall Athletic will expect no payment (for managers) or reduced payment (for coaches) for the first child. Larkhall Athletic will treat management or help in coaching as payment in kind for the time and cost of volunteering.

A manager is the person who is in charge of the team and takes responsibility for arranging matches, purchasing of equipment, team administration and gathering membership subscriptions.

A Coach is someone who helps with coaching the team either at training or on match days but does not get involved in the administrative function.



The fees for managers or coaches who help with a team at the club are as follows:

Applicable Fee	Manager	Coach
1st child	£0	£0
2nd and subsequent children	£100	£100

Where there is more than one coach helping with the team the fee remission may be shared between the coaches. For example, if there are two coaches for a particular team then each would pay £50 per year. The way in which the fee remission is assigned for coaches is the responsibility of the manager.

Welfare

If a parent/carer submits an application for welfare support from the club and this is approved by the manager the subscription fee can be reduced if proof financial hardship is made. Proof should be in the form of documented evidence of claiming an unemployment related state funded benefit including, Job Seekers allowance, Income Support and Incapacity Benefit. For a reduction to be made managers must ensure that some form of evidence is retained and kept with the membership application. Each request will have to be considered on its own merits but as a guide the subscription cost should be reduced by 50% to **£50 per year**.

Review of Membership Subscriptions

Subscriptions will be reviewed every year in April after the reconciliation of accounts for the previous year and the projected costs for the forthcoming year.

Review

This policy will be reviewed every year in line with the Operations Schedule

Approval

Approved by the Executive Management Team May 2011